

SC/MLA Research Project Grant Letter of Intent

The Southern Chapter of the Medical Library Association provides grant support for research projects in order to promote and stimulate excellence in the field of health science librarianship and the information sciences. Grants may be used to support all or part of the costs of a study, up to a maximum of \$1000. SC/MLA may award more than one grant in a year for a maximum of \$1000 in any one year. Recipients are selected by the SC/MLA Research Committee.

Before submitting a full proposal for a research grant, applicants must submit a letter of intent. The letter should include the sections listed below. Maximum length is 2 pages. The letter should be submitted to the Research Committee Chair by **May 15th**. Contact information for the Research Committee Chair can be found at <http://www.scmla.org/resapp.htm>.

If your letter of intent is accepted, you will be invited to submit a full proposal and will be assigned a volunteer research mentor who can provide guidance on preparing your proposal. Final proposals will be due **August 1st**. For more information about the Southern Chapter Research Grant, please see <http://www.scmla.org/resprojgrant.htm>.

1. Grant request

List the title of your project, give a brief description, and provide a rough estimate of expected expenses, with breakdown of costs by major category (e.g., personnel, equipment, etc.)

2. Project goals and objectives

List the goals and objectives of the research project. How will they promote and stimulate excellence in the fields of health science librarianship and information science?

3. Hypothesis and methodology

Include a brief description of the hypothesis to be tested and the methodology you will use.

4. Contact Info

Identify your organization and the principal investigator. List all contact information, including address, telephone number, fax number, email address and web site, if relevant.

5. Applicant ability

Please describe the professional experience of the principal investigator relevant to the proposed project. Note that preference is given to applicants who are practicing health sciences librarians with at least two years of professional experience. The applicant must be a current member of SC/MLA.